



The American Hand Therapy Foundation (AHTF) mission is to improve patient outcomes by promoting evidence-based practice through funding clinical and scientific research and education.

The AHTF is committed to promoting a culture that respects all stakeholders involved in the research, education, and delivery of upper extremity care.

RESEARCH GRANT PRE-AWARD REQUIREMENTS AND POST-AWARD RESPONSIBILITIES

These requirements and responsibilities pertain to all three AHTF research grants: the Burkhalter New Investigator Grant, the Judy Bell-Krotoski “Grab the Evidence” Grant, and the Tri-Alliance Grant Honoring ASHT Founders. For any questions, contact the Grants Division Director at grants@ahtf.org.

PRE AWARD REQUIREMENTS:

1. The use of generative AI and AI assisted technologies (AI tools) is being monitored by AHTF. If AI tools are used with grant applications, transparency is required.
2. The principal investigator (PI) should be a licensed occupational therapist (OT) or physical therapist (PT), specialized in upper extremity rehabilitation practice, instruction, or research. An investigator from another discipline may apply, with an OT or PT as co-PI; all must have roles necessary for project completion.
3. One person on the research team must be a member of the American Society of Hand Therapists (ASHT).
4. Applicants are allowed to apply for only one of the three AHTF research grants during an annual cycle.
5. Prior awardees may apply for another AHTF grant after completion of previously funded projects and after fulfilling post award obligations including submission for presentation and publication.
6. The applicant will disclose any relationships to persons with an interest in AHTF such as board members, grants committee members, or significant donors.
7. The applicant will submit for a research ethics review for the proposed project from a known entity. AHTF funding is contingent on proof of ethics board approval or exemption for the proposed project.
8. If awarded the applicant will sign a contract accepting the responsibilities associated with the funding.

POST AWARD RESPONSIBILITIES:

1. The awardee will use the funds as proposed in the approved grant application.
2. The awardee will provide six-month progress reports until project completion, including project timeline, presentations and/or publications of preliminary results, any barriers encountered, and financial statement.
3. The awardee will provide six-month financial reports to the AHTF Treasurer (treasurer@ahtf.org), copying the Grants Division Director.
4. The awardee will complete their project within the time span approved during the application review. Project extensions will be decided on a case-by-case basis by the AHTF Grants Division.
5. Submit final progress report within 6 months of project completion to the AHTF Grants Division Director and return unused funds to the Treasurer.

PRESENTATION AND PUBLICATION:

Grantees are required to share their findings at the ASHT annual meeting and submit a manuscript to the *Journal of Hand Therapy* within one year of project completion. The ASHT and *Journal of Hand Therapy* will have first right of approval or rejection. **The specific grant funding sources (AHTF, ASHT, HTCC, or the Tri-Alliance) should be acknowledged in all dissemination efforts.**